



16. Languages Known (Tick✓) :

	Tamil	English			
Read					
Write					
Speak					

17. Additional Qualifications :

- i) Computer Knowledge : Word / Excel / Oracle / Tally / Photoshop /.....
- ii) Type Writing Knowledge (Tick✓) : **1. Tamil**  Higher  Lower **2. English**  Higher  Lower
- iii) Short Hand knowledge : .....
- iv) Any other Achievements / Rank : .....

18. Previous Experience (Furnish in ascending order)  
(Enclose Xerox copy of certificates for proof)

S.NO	NAME OF THE INSTITUTION / COMPANY WITH PLACE	DESIGNATION HELD	SERVICE PERIOD		TOTAL SERVICE	
			FROM	TO	YEARS	MONTHS
<b>Grand Total</b>						

19. Present Position (Whether Working / Not Working): .....
20. Salary Drawn Recently / Lastly : .....
21. Reason for quitting the present institution : .....
22. If selected i) Salary Expectation : .....
- ii) Expected date of joining : .....
23. Do you require
- i) Hostel Accommodation (Yes / No) : .....
- ( Only for Female Candidates )
- ii) Transport : .....
- (in our Day scholar Bus) (Yes / No)
24. Minimum number of years assured to work in Our institution, if selected (Preference will be given for maximum years) : .....