

## ELIGIBILITY FOR BORROWING LIBRARY RESOURCES

Users		Books	Periodicals	CDs /Floppies
Students	UG	6	14 days	2
	PG	8	14 days	2
Faculty		10	30 days	2

- Faculty /Students must enter their visit in the gate Register compulsorily
- Staff /Students must bring their identity cards to get their Books/ Periodical /Non books be circulated
- The overdue charges for Books , Periodicals, CDs and Floppies are levied @ ₹ 1-/ per day
- When a user misses and replaces a new book she must pay the overdue, if book is returned after the due date.
- Books which are issued under Over Night Issues have to be returned at 10.00 A.M on the next day and 11.30 A. M on Holidays
- Silence should be observed in the Library Premises.
- The readers should not mark or write upon any books.
- They will be held responsible for any damage done to the book.