



VIVEKANANDHA COLLEGE OF ENGINEERING FOR WOMEN
(AUTONOMOUS INSTITUTION AFFILIATED TO ANNA UNIVERSITY, CHENNAI)
Elayampalayam – 637 205, Tiruchengode, Namakkal Dt., Tamil Nadu



OFFICE OF THE CONTROLLER OF EXAMINATIONS

APPLICATION FOR ISSUE OF DUPLICATE CERTIFICATE

Certificate for which applied for * :

Degree / Branch :

Amount paid Rs. :

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1. Name of the Student :
 2. Registration Number :
 3. (a) If applying for duplicate Grade Sheet, fill in the Month and Year of Exam for which Grade Sheet is required :
 - (b) If applying for Duplicate Consolidated Statement of Grades fill in the Month & Year of last appearance in which qualified for the Degree :
 4. Circumstances under which the certificate was lost :
 5. Whether the prescribed affidavit has been enclosed with the application :

Place:

Date:

SIGNATURE OF THE CANDIDATE

FOR OFFICE USE ONLY

Certificate issued on :

Prepared by :

Folio No. :

Examined by :

Date on which amount paid at Accounts

Section :

CONTROLLER OF EXAMINATIONS

* Write as Grade Sheet / Consolidated Statement of Grades.

(Please see Instructions)