



# VIVEKANANDHA COLLEGE OF ENGINEERING FOR WOMEN

(AUTONOMOUS)

SPONSORED BY : ANGAMMAL EDUCATIONAL TRUST.

Approved by AICTE, New Delhi and Accredited by NBA

Affiliated to Anna University, Chennai, An ISO 9001 - 2008 Certified Institution

Elayampalayam - 637 205, Tiruchengode, Namakkal Dt., Tamil Nadu.

Phone : 04288 - 234259, FAX : 04288 - 234241. E-mail : vcenggw@yahoo.com



VIVEKANANDHA  
EDUCATIONAL INSTITUTIONS

**Prof.Dr.S.SURESH KUMAR, B.E.,M.S.,M.Tech.,Ph.D.,**

**Principal**

23.01.2018

To,

Er.A.Sivakumar, M.E.,  
Senior General Manager,  
Advance Engineering Department,  
TVS Motor Company,  
Hosur - 635109.

Dear Sir,

**Sub: Invitation for Fifth IQAC Meeting - reg.**

We take an immense pleasure to invite you for the fifth Internal Quality Assurance Cell Meeting of Vivekanandha College of Engineering for Women, which is scheduled on 27.01.2018.

We hope that you will enlighten us with potential input for regulating the internal quality system of our Institution. We look for your valuable presence on that day.

Venue: Board Room, VCEW.

Date : 27.01.2018

Time : 10.00AM - 1.00PM

Thanking You



PRINCIPAL,  
Vivekanandha College of Engineering  
for Women, (Autonomous)  
Tiruchengode (Tk.) Namakkal (Dt.)  
Tamilnadu - 637-205.

Yours Sincerely





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VIVEKANANDHA  
EDUCATIONAL INSTITUTIONS

**Prof.Dr.S.SURESH KUMAR, B.E.,M.S.,M.Tech.,Ph.D.,**

**Principal**

23.01.2018

To,

Dr.P.Yogesh,  
Professor,  
Department of IST,  
College of Engineering, Anna university,  
Chennai - 600025.

Dear Sir,

**Sub: Invitation for Fifth IQAC Meeting – reg.**

We take an immense pleasure to invite you for the fifth Internal Quality Assurance Cell Meeting of Vivekanandha College of Engineering for Women, which is scheduled on 27.01.2018.

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Thanking You



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Vivekanandha College of Engineer  
for Women. (Autonomous)  
Tiruchengode (Tk.) Namakkal (Dt.)  
Tamilnadu - 637 205.

Yours Sincerely





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**VIVEKANANDHA**  
EDUCATIONAL INSTITUTIONS

**Prof.Dr.S.SURESH KUMAR, B.E.,M.S.,M.Tech.,Ph.D.,**

**Principal**

23.01.2018

To,

Ms.D.Kaviprabha,  
Project Manager,  
TCS, Bangalore.

Dear Madam,

**Sub: Invitation for Fifth IQAC Meeting - reg.**

We take an immense pleasure to invite you for the fifth Internal Quality Assurance Cell Meeting of Vivekanandha College of Engineering for Women, which is scheduled on 27.01.2018.

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Tamilnadu - 637 205.

  
Yours Sincerely

**PRINCIPAL**  
VCEW



**VIVEKANANDHA COLLEGE OF  
ENGINEERING FOR WOMEN**  
(Autonomous)

Elayampalayam, Tiruchengode – 637205.



VCEW/IQAC/1.2/18/009

**GENERAL COMMUNICATION**  
**INTERNAL QUALITY ASSURANCE CELL**

Date: 23/01/2018

TIME: 10.00 AM

<b>CLASSIFICATION</b>	<b>ROUTINE</b>
-----------------------	----------------

<b>ORIGINATOR: PRINCIPAL</b>	<b>CIRCULATED TO: All the HoD's</b>
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The fifth Internal Quality Assurance Cell (IQAC) meeting is scheduled on 27.01.2018 at 11.00 A.M in board room. The Committee Members are asked to attend and share their thoughts without fail.

The Agends :

1. Review of Academic results for the Odd Semester 2017-2018.
2. Review of Academic and Research Performance
3. Portal for E-Resourses
4. Any other Discussion.

*LMK*  
**IQAC COORDINATOR**

COORDINATOR - IQAC,  
**VIVEKANANDHA COLLEGE OF  
ENGINEERING FOR WOMEN,**  
(Autonomous)  
ELAYAMPALAYAM - 637 205.

Copy to:  
Tiruchengode (Tk.) Namakkal (Dt.)  
Tamil Nadu.

*[Signature]*  
**PRINCIPAL**

PRINCIPAL,  
**VIVEKANANDHA COLLEGE OF  
ENGINEERING FOR WOMEN,**

ELAYAMPALAYAM - 637 205  
Tiruchengode (Tk.) Namakkal (Dt.)  
TAMILNADU

1. The Chairman & Secretary
2. The Chief Executive
3. All Heads of the Department
4. All Members of IQAC

**EVIDENCE OF COMPLETION**

Number of persons not received /seen \_\_\_\_\_

Signature of Originator with date and time.



*[Signature]*  
**PRINCIPAL**  
Vivekanandha College of Engineering  
for Women, (Autonomous)  
Tiruchengode (Tk.) Namakkal (Dt.)  
Tamilnadu - 637 205.



# VIVEKANANDHA

## COLLEGE OF ENGINEERING FOR WOMEN

(AUTONOMOUS)

ELAYAMPALAYAM, TIRUCHENGODE – 637 205, NAMAKKAL Dt., TAMIL NADU, INDIA



### INTERNAL QUALITY ASSURANCE CELL

### MINUTES OF MEETING

27/01/2018

The Fifth Internal Quality Assurance Committee meeting of our Vivekanandha College of Engineering for Women was held on 27.01.2018 at 11.00am in board room. The following members were present in the meeting.

Name of the Member	Designation	Member Role
Dr.S.Suresh Kumar	Head of the Institution	Chair Person
Mr.M.Chokkalingam	Administrative Officer, Vivekanandha Educational Institution	Management Representative
Dr.P.Kannan Mr.M.Saravanan	COE/VCEW Placement Officer /VCEW	Senior Administrative Officers
Mr.A.Sivakumar	TVS Motor Company, Hosur, Tamilnadu.	Expert from Industry
Dr.P.Yogesh	Professor, Department of IST, Anna University, Chennai, Tamilnadu.	Member from Other Institution
Dr.L.Malathi	ASP / CSE	IQAC Coordinator
Mr.T.Mayilsamy	AP / EEE	Deputy IQAC Coordinator
Dr.S.Maheswari Mr.O.Somasundaram Mr.J.Jayaseelan Mr.T.Jayasimha Mrs.A.Thamaraiselvi Mr.A.Dyaneswaran Mrs.M.Madlin Asha Mr.P.Jeyavel Karthik	ASP / Chemistry ASP/ Mathematics ASP/ Physics AP/ ECE AP/ CSE AP/ EEE AP/ IT AP/ BT	IQAC Members
Ms.D.Kaviprabha	Project Manager, TCS,Bangalore	Alumni member
Ms.V.Gayathri Ms.M.Venkatalakshmi	II Year B.E –ECE. IV Year B.Tech - BT	Student Members



PRINCIPAL  
Vivekanandha College of Engineering  
for Women, (Autonomous)  
Tiruchengode (Tk.) Namakkal (Dt.)  
Tamilnadu - 637 205.

Dr.S.Suresh Kumar, Chairman, IQAC welcome the members. Dr.L.Malathi,Coordinator,IQAC presented the minutes of previous meeting and action taken. She also briefed the IQAC activities for the completed duration.




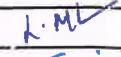







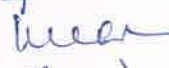

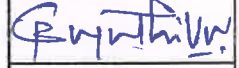

The following discussion and decision were mad:

1. The meeting reviewed and approved the minutes of previous meeting.
2. IQAC members reviewed the results of November 2017 – 2018 odd semester and it was decided to focus on students with multiple arrears and advised to conduct special coaching classes for the failure students.
3. Ms.S.Naveena, I<sup>st</sup> year M.E(CSE) is congratulated for representing tamilnadu state women senior cricket team in the Interstate cricket tournament held at Bhubaneswar from 6<sup>th</sup> to 14<sup>th</sup> Dec 2017.
4. Member reviewed the academic performance of the odd semester and asked to encourage the first year students and monitor them through mentors. They also asked to encourage the faculty members to involve in R&D activities so as to strengthen the knowledge of the self and promote the quality of the institution.
5. Members advised to plan well to bring necessary modifications in the curriculum and syllabus to meet and fulfill the industry expectations and to incorporate it in regulation 2015 seventh and eighth semester. Further it was also decided to complete the BOS meetings before the end of April 2018.
6. Web portal for E-resources is created and the faculty members are advised to create awareness among the students to utilize the study materials provided in the E-Portal.

Mr.T.Mayilsamy, Deputy Coordinator, IQAC proposed the vote of thanks and expressed gratitude for their sustained involvement.




PRINCIPAL,  
Vivekananda College of Engineering  
for Women, (Autonomous)  
Tiruchengode (Tk.) Namakkal (Dt.)  
Tamilnadu - 637 205.

Name of the Member	Designation	Member Role	Signature	
Dr.S.Suresh Kumar	Head of the Institution	Chair Person		
Mr.M.Chokkalingam	Administrative Officer, Vivekanandha Educational Institution	Management Representative		
Dr.P.Kannan	COE/VCEW	Senior Administrative Officers		
Mr.M.Saravanan	Placement Officer /VCEW			
Mr.A.Sivakumar	TVS Motor Company, Hosur, Tamilnadu.	Expert from Industry		
Dr.P.Yogesh	Professor, Department of IST, Anna University, Chennai, Tamilnadu.	Member from Other Institution		
Dr.L.Malathi	ASP / CSE	IQAC Coordinator		
Mr.T.Mayilsamy	AP / EEE	Deputy IQAC Coordinator		
Dr.S.Maheswari	ASP / Chemistry	IQAC Members		
Mr.O.Somasundaram	ASP/ Mathematics			
Mr.J.Jayaseelan	ASP/ Physics			
Mr.T.Jayasimha	AP/ ECE			
Mrs.A.Thamaraiselvi	AP/ CSE			
Mr.A.Dyaneswaran	AP/ EEE			
Mrs.M.Madlin Asha	AP/ IT			
Mr.P.Jeyavel Karthik	AP/ BT			
Ms.D.Kaviprabha	Project Manager, TCS,Bangalore		Alumni member	
Ms.V.Gayathri	II Year B.E -ECE.		Student Members	
Ms.M.Venkatalakshmi	IV Year B.Tech - BT			

  
**IQAC COORDINATOR**  
 COORDINATOR - IQAC,  
**VIVEKANANDHA COLLEGE OF**  
**ENGINEERING FOR WOMEN,**  
 (Autonomous)  
 ELAYAMPALAYAM - 637 205.  
 Tiruchengode (Tk.) Namakkal (Dt.)  
 Tamil Nadu.



  
**IQAC - CHAIRMAN**  
 PRINCIPAL,  
**VIVEKANANDHA COLLEGE OF**  
**ENGINEERING FOR WOMEN,**  
 ELAYAMPALAYAM - 637 205  
 Tiruchengode (Dt.)  
 Tamil Nadu.

  
 PRINCIPAL,  
**Vivekanandha College of Engineering**  
**for Women, (Autonomous)**  
**Tiruchengode (Tk.) Namakkal (Dt.)**  
**Tamilnadu - 637 205.**



# VIVEKANANDHA COLLEGE OF ENGINEERING FOR WOMEN

(AUTONOMOUS)

Tiruchengode - 637 205

INTERNAL QUALITY ASSURANCE CELL

## ACTION TAKEN REPORT

(IQAC external members meeting held on 27.01.2018)

S.No	Decision	Action taken
1	IQAC members reviewed the result November 2017-2018 of odd semester and it was decided to focus on students with multiple arrears and advised to conduct special coaching classes for the failure students.	<ul style="list-style-type: none"><li>Special classes are conducted for weak students.</li></ul>
2	Members are asked to encourage the faculty members to involve in R&D activities so as to strengthen the knowledge of the self and promote the quality of the institution	<ul style="list-style-type: none"><li>Faculty members are asked to publish paper in Scopus Journals, SCI etc., and also they asked to apply funding proposals.</li></ul>
3	Members are advised to plan well to bring necessary modifications in the curriculum and syllabus to meet and fulfill the industry expectations and to incorporate it in regulation 2015 seventh and eight semesters. Further it was also decided to complete the BOS meetings before the end of April 2018	<ul style="list-style-type: none"><li>The feedback about the curriculum is collected by stakeholders.</li><li>It is implemented in the BOS members based on the industry need.</li></ul>
4	Web portal for E-resources is created and the faculty members are advised to create awareness among the students to utilize the study materials provided in the E-portal	<ul style="list-style-type: none"><li>The faculty members are given awareness to the students, to utilize the study materials provided in the E-portal.</li></ul>

*L.M.K*  
IQAC COORDINATOR

*[Signature]*  
PRINCIPAL



*[Signature]*  
PRINCIPAL,  
Vivekanandha College of Engineering  
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Tamilnadu - 637 205.





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VIVEKANANDHA  
EDUCATIONAL INSTITUTIONS

**Prof.Dr.S.SURESH KUMAR, B.E.,M.S.,M.Tech.,Ph.D.,**

**Principal**

24.10.2017

To,

Er.A.Sivakumar, M.E.,  
Senior General Manager,  
Advance Engineering Department,  
TVS Motor Company,  
Hosur – 635109.

Dear Sir,

**Sub: Invitation for Fourth IQAC Meeting – reg.**

We take an immense pleasure to invite you for the fourth Internal Quality Assurance Cell Meeting of Vivekanandha College of Engineering for Women, which is scheduled on 28.10.2017.

We hope that you will enlighten us with potential input for regulating the internal quality system of our Institution. We look for your valuable presence on that day.

Venue: Board Room, VCEW.

Date : 28.10.2017

Time : 10.00AM – 1.00PM

  
PRINCIPAL,  
Vivekanandha College of Engineering  
for Women, (Autonomous)  
Tiruchengode (Tk.) Namakkal (Dt.)  
Tamilnadu - 637 205.

Thanking You

  
Yours Sincerely

**PRINCIPAL**  
**VCEW**





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EDUCATIONAL INSTITUTIONS

**Prof.Dr.S.SURESH KUMAR, B.E.,M.S.,M.Tech.,Ph.D.,**

**Principal**

24.10.2017

To,

Dr.P.Yogesh,  
Professor,  
Department of IST,  
College of Engineering, Anna university,  
Chennai - 600025.

Dear Sir,

**Sub: Invitation for Fourth IQAC Meeting – reg.**

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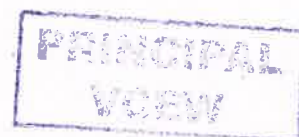
Date : 28.10.2017

Time : 10.00AM – 1.00PM

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**Prof.Dr.S.SURESH KUMAR, B.E.,M.S.,M.Tech.,Ph.D.,**

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24.10.2017

To,

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Tamilnadu - 637 205.

Thanking You

  
Yours Sincerely





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(Autonomous)

Elayampalayam, Tiruchengode – 637205.



VCEW/IQAC/1.2/17/035

**GENERAL COMMUNICATION  
INTERNAL QUALITY ASSURANCE CELL**

Date: 24/10/2017

TIME: 10.00 AM

<b>CLASSIFICATION</b>	<b>ROUTINE</b>
-----------------------	----------------

<b>ORIGINATOR: PRINCIPAL</b>	<b>CIRCULATED TO: All the HoD's</b>
------------------------------	-------------------------------------

The fourth Internal Quality Assurance Cell (IQAC) meeting is scheduled on 28.10.2017 at 11.00 A.M in board room. The Committee Members are asked to attend and share their thoughts without fail.

The Agends :

1. Internal Audit for the Course File
2. Review of Co-Curricular / Extracurricular Activities
3. Odd Semester 2017-2018 Examination
4. Academic Plan for ODD Semester 2017-2018.
5. Any other Discussion.

*J. N. S.*  
**IQAC COORDINATOR**  
COORDINATOR - IQAC,  
**VIVEKANANDHA COLLEGE OF  
ENGINEERING FOR WOMEN,**

*[Signature]*  
**PRINCIPAL**

PRINCIPAL,  
**VIVEKANANDHA COLLEGE OF  
ENGINEERING FOR WOMEN,**

Elayampalayam - 637 205  
Tiruchengode (Tk.) Namakkal (Dt.)  
Tamil Nadu

Copy to:

1. The Chairman & Secretary
2. The Chief Executive
3. All Heads of the Department
4. All Members of IQAC



**EVIDENCE OF COMPLETION**

Number of persons not received / seen \_\_\_\_\_

Signature of Originator with date and time.

*[Signature]*  
**PRINCIPAL,**  
Vivekanandha College of Engineering  
for Women, (Autonomous)  
Tiruchengode (Tk.) Namakkal (Dt.)  
Tamil Nadu - 637-205.



# VIVEKANANDHA

## COLLEGE OF ENGINEERING FOR WOMEN

(AUTONOMOUS)

ELAYAMPALAYAM, TIRUCHENGODE – 637 205, NAMAKKAL Dt., TAMIL NADU, INDIA



### INTERNAL QUALITY ASSURANCE CELL

#### MINUTES OF MEETING

28/10/2017

The Fourth Internal Quality Assurance Committee meeting of our Vivekanandha College of Engineering for Women was held on 28.10.2017 at 11.00am in board room. The following members were present in the meeting.

Name of the Member	Designation	Member Role
Dr.S.Suresh Kumar	Head of the Institution	Chair Person
Mr.M.Chokkalingam	Administrative Officer, Vivekanandha Educational Institution	Management Representative
Dr.P.Kannan Mr.M.Saravanan	COE/VCEW Placement Officer /VCEW	Senior Administrative Officers
Mr.A.Sivakumar	TVS Motor Company, Hosur, Tamilnadu.	Expert from Industry
Dr.P.Yogesh	Professor, Department of IST, Anna University, Chennai, Tamilnadu.	Member from Other Institution
Dr.L.Malathi	ASP / CSE	IQAC Coordinator
Mr.T.Mayilsamy	AP / EEE	Deputy IQAC Coordinator
Dr.S.Maheswari Mr.O.Somasundaram Mr.J.Jayaseelan Mr.T.Jayasimha Mrs.A.Thamaraiselvi Mr.A.Dyaneswaran Mrs.M.Madlin Asha Mr.P.Jeyavel Karthik	ASP / Chemistry ASP/ Mathematics ASP/ Physics AP/ ECE AP/ CSE AP/ EEE AP/ IT AP/ BT	IQAC Members
Ms.D.Kaviprabha	Project Manager, TCS,Bangalore	Alumni member
Ms.V.Gayathri Ms.M.Venkatalakshmi	II Year B.E –ECE. IV Year B.Tech - BT	Student Members



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Dr.S.Suresh Kumar, Chairman, IQAC welcome the members. Dr.L.Malathi,Coordinator,IQAC presented the minutes of previous meeting and action taken. She also briefed the IQAC activities for the completed duration.




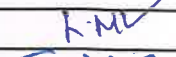


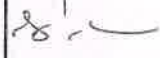

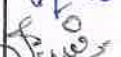
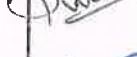




The following discussion and decision were mad:

1. The members reviewed the minutes of previous meeting and it was continued.
2. As the Internal Audit for the course files is scheduled in November the faculty members all informed to make the course files ready for auditing.
3. IQAC members reviewed the student's participation in co-curricular/ extracurricular activities and congratulated the winners.
4. As the end semester examinations for the odd semester 2017 -2018 approaches in the month of November the faculty members are asked to motivate the students to concentrate more on the 1 mark and 2 marks multiple choice questions.
5. All department coordinators are informed to prepare the academic plan for 2017 -2018 even semester for the association's activities. The members are encouraged to actively involve in research and consultancy activities. They also emphasized that the college must broaden its horizons to be able to complete with other global colleges and should be able to offer overseas validated courses so that a student can complete her depute partly hell and party abroad.

Mr.T.Mayilsamy, Deputy Coordinator, IQAC proposed the vote of thanks and expressed gratitude for their sustained involvement.



PRINCIPAL,  
Vivekanandha College of Engineer  
for Women. (Autonomous)  
Tiruchengode (Tk.) Namakkal (Dt.)  
Tamilnadu - 637 205.

Name of the Member	Designation	Member Role	Signature		
Dr.S.Suresh Kumar	Head of the Institution	Chair Person			
Mr.M.Chokkalingam	Administrative Officer, Vivekanandha Educational Institution	Management Representative	-		
Dr.P.Kannan	COE/VCEW	Senior Administrative Officers	-		
Mr.M.Saravanan	Placement Officer /VCEW				
Mr.A.Sivakumar	TVS Motor Company, Hosur, Tamilnadu.	Expert from Industry			
Dr.P.Yogesh	Professor, Department of IST, Anna University, Chennai, Tamilnadu.	Member from Other Institution			
Dr.L.Malathi	ASP / CSE	IQAC Coordinator			
Mr.T.Mayilsamy	AP / EEE	Deputy IQAC Coordinator			
Dr.S.Maheswari	ASP / Chemistry	IQAC Members	       		
Mr.O.Somasundaram	ASP/ Mathematics				
Mr.J.Jayaseelan	ASP/ Physics				
Mr.T.Jayasimha	AP/ ECE				
Mrs.A.Thamaraiselvi	AP/ CSE				
Mr.A.Dyaneswaran	AP/ EEE				
Mrs.M.Madlin Asha	AP/ IT				
Mr.P.Jeyavel Karthik	AP/ BT				
Ms.D.Kaviprabha	Project Manager, TCS,Bangalore			Alumni member	-
Ms.V.Gayathri	II Year B.E -ECE.			Student Members	
Ms.M.Venkatalakshmi	IV Year B.Tech - BT				

**IQAC COORDINATOR**  
 COORDINATOR - IQAC,  
**VIVEKANANDHA COLLEGE OF  
 ENGINEERING FOR WOMEN,**  
 (Autonomous)  
 ELAYAMPALAYAM - 637 205.  
 Tiruchengode (Tk.) Namakkal (Dt.)  
 Tamil Nadu.



**IQAC - CHAIRMAN**

PRINCIPAL,  
**VIVEKANANDHA COLLEGE OF  
 ENGINEERING FOR WOMEN,**  
 ELAYAMPALAYAM - 637 205  
 Tiruchengode (Tk.) Namakkal (Dt.)  
 TAMILNADU

  
 PRINCIPAL,  
 Vivekanandha College of Engineering  
 for Women, (Autonomous)  
 Tiruchengode (Tk.) Namakkal (Dt.)  
 Tamilnadu - 637 205



# VIVEKANANDHA COLLEGE OF ENGINEERING FOR WOMEN

(AUTONOMOUS)

SPONSORED BY : ANGAMMAL EDUCATIONAL TRUST.

Approved by AICTE, New Delhi and Accredited by NBA

Affiliated to Anna University, Chennai, An ISO 9001 - 2008 Certified Institution

Elayampalayam - 637 205. Tiruchengode, Namakkal Dt., Tamil Nadu.

Phone : 04288 - 234259, FAX : 04288 - 234241. E-mail : vcenggw@yahoo.com



VIVEKANANDHA  
EDUCATIONAL INSTITUTIONS

**Prof.Dr.S.SURESH KUMAR, B.E.,M.S.,M.Tech.,Ph.D.,**

**Principal**

18.07.2017

To,

Er.A.Sivakumar, M.E.,  
Senior General Manager,  
Advance Engineering Department,  
TVS Motor Company,  
Hosur – 635109.

Dear Sir,

**Sub: Invitation for Third IQAC Meeting – reg.**

We take an immense pleasure to invite you for the third Internal Quality Assurance Cell Meeting of Vivekanandha College of Engineering for Women, which is scheduled on 22.07.2017.

We hope that you will enlighten us with potential input for regulating the internal quality system of our Institution. We look for your valuable presence on that day.

Venue: Board Room, VCEW.

Date : 22.07.2017

Time : 10.00AM – 1.00PM

Thanking You

Yours Sincerely

PRINCIPAL,

VIVEKANANDHA COLLEGE OF  
ENGINEERING FOR WOMEN,



PRINCIPAL  
Vivekanandha College of Engineering  
for Women, (Autonomous)  
Tiruchengode (Tk.) Namakkal (Dt.)  
Tamilnadu - 637 205.

ELAYAMPALAYAM - 637 205  
TIRUCHENGODE (TK.) NAMAKKAL (DT.)  
TAMILNADU - 637 205





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VIVEKANANDHA  
EDUCATIONAL INSTITUTIONS

**Prof.Dr.S.SURESH KUMAR, B.E.,M.S.,M.Tech.,Ph.D.,**

**Principal**

18.07.2017

To,

Dr.P.Yogesh,  
Professor,  
Department of IST,  
College of Engineering, Anna university,  
Chennai - 600025.

Dear Sir,

**Sub: Invitation for Third IQAC Meeting – reg.**

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VIVEKANANDHA COLLEGE OF  
ENGINEERING FOR WOMEN,

ELAYAMPALAYAM - 637 205  
TIRUCHENGODE, NAMAKKAL (Dt.)  
TAMIL NADU



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Vivekanandha College of Engineering  
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VIVEKANANDHA  
EDUCATIONAL INSTITUTIONS

**Prof.Dr.S.SURESH KUMAR, B.E.,M.S.,M.Tech.,Ph.D.,**

**Principal**

18.07.2017

To,

Ms.D.Kaviprabha,  
Project Manager,  
TCS, Bangalore.

Dear Madam,

**Sub: Invitation for Third IQAC Meeting – reg.**

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Thanking You

Yours Sincerely  
PRINCIPAL.

VIVEKANANDHA COLLEGE OF  
ENGINEERING FOR WOMEN,

ELAYAMPALAYAM - 637 205  
Tiruchengode, Namakkal (Dt.)  
TAMILNADU



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Tamilnadu - 637 205.



# VIVEKANANDHA COLLEGE OF ENGINEERING FOR WOMEN

(Autonomous)

Elayampalayam, Tiruchengode – 637205.



VCEW/IQAC/1.2/17/024

## GENERAL COMMUNICATION INTERNAL QUALITY ASSURANCE CELL

Date: 18/07/2017

TIME: 10.00 AM

<b>CLASSIFICATION</b>	<b>ROUTINE</b>
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<b>ORIGINATOR: PRINCIPAL</b>	<b>CIRCULATED TO: All the HoD's</b>
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The Third Internal Quality Assurance Cell (IQAC) meeting is scheduled on 22.07.2017 at 11.00 A.M in board room. The Committee Members are asked to attend and share their thoughts without fail.

The Agends :

1. Review of Academic results April- June 2017.
2. Review of External Academic Audit Report
3. Academic Plan for ODD Semester 2017-2018.
4. NAAC Accreditation Process.
5. Any other Discussion.

**IQAC COORDINATOR**

COORDINATOR - IQAC,

VIVEKANANDHA COLLEGE OF ENGINEERING FOR WOMEN,

ELAYAMPALAYAM - 637 205.

Tiruchengode (Tk.) Namakkal (Dt.)

1. The Chairman & Secretary
2. The Chief Executive
3. All Heads of the Department
4. All Members of IQAC

**PRINCIPAL**

PRINCIPAL  
VIVEKANANDHA COLLEGE OF ENGINEERING FOR WOMEN,

ELAYAMPALAYAM - 637 205

Tiruchengode (Tk.) Namakkal (Dt.)

TAMILNADU

Copy to:

### EVIDENCE OF COMPLETION

Number of persons not received /seen -----/-----

Signature of Originator with date and time.



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Vivekanandha College of Engineering  
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Tiruchengode (Tk.) Namakkal (Dt.)  
Tamilnadu - 637 205.



# VIVEKANANDHA

## COLLEGE OF ENGINEERING FOR WOMEN

(AUTONOMOUS)

ELAYAMPALAYAM, TIRUCHENGODE – 637 205, NAMAKKAL Dt., TAMIL NADU, INDIA



### INTERNAL QUALITY ASSURANCE CELL

### MINUTES OF MEETING

22/07/2017

The Third Internal Quality Assurance Committee meeting of our Vivekanandha College of Engineering for Women was held on 22.07.2017 at 11.00am in board room. The following members were present in the meeting.

Name of the Member	Designation	Member Role
Dr.S.Suresh Kumar	Head of the Institution	Chair Person
Mr.M.Chokkalingam	Administrative Officer, Vivekanandha Educational Institution	Management Representative
Dr.P.Kannan Mr.M.Saravanan	COE/VCEW Placement Officer /VCEW	Senior Administrative Officers
Mr.A.Sivakumar	TVS Motor Company, Hosur, Tamilnadu.	Expert from Industry
Dr.P.Yogesh	Professor, Department of IST, Anna University, Chennai, Tamilnadu.	Member from Other Institution
Dr.L.Malathi	ASP / CSE	IQAC Coordinator
Mr.T.Mayilsamy	AP / EEE	Deputy IQAC Coordinator
Dr.S.Maheswari Mr.O.Somasundaram Mr.J.Jayaseelan Mr.T.Jayasimha Mrs.A.Thamaraiselvi Mr.A.Dyaneswaran Mrs.M.Madlin Asha Mr.P.Jeyavel Karthik	ASP / Chemistry ASP/ Mathematics ASP/ Physics AP/ ECE AP/ CSE AP/ EEE AP/ IT AP/ BT	IQAC Members
Ms.D.Kaviprabha	Project Manager, TCS,Bangalore	Alumni member
Ms.V.Gayathri Ms.M.Venkatalakshmi	II Year B.E –ECE. IV Year B.Tech - BT	Student Members



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Tamilnadu - 637 205.

Dr.S.Suresh Kumar, Chairman, IQAC welcome the members. Dr.L.Malathi,Coordinator,IQAC presented the minutes of previous meeting and action taken. She also briefed the IQAC activities for the completed duration.




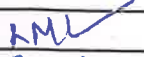



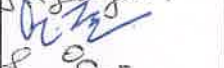


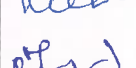



The following discussion and decision were mad:

1. The members reviewed the minutes of previous meeting and it was confirmed.
2. The result of the NAAC Accrediation was anounced on 19.07.2017, the members asked to review the quality profile of the Institute and improve the areas which have minimum mark. The membes gone through the report given by the NAAC peer team and expression the satisfication about the report.
3. The members the reviewed the academic results April –June 2017 and it was decided to focus on the students with more than two arrear and monitor them closely. Discussed abouth conduct of remedial classes in the evening.
4. The member gone through the reports of the External Academic audit of the departments and suggest to improve the quality of the journal publication and improve the number of research and consultancy activities.
5. The members gone through the academic plan for the Odd semester 2017 – 18 and suggested to motivate the student to participate in curricular /cocurricular activities organized in other colleges. The members also suggested to include the skill based courses to the students like entrepreneurship courses.

Mr.T.Mayilsamy, Deputy Coordinator, IQAC proposed the vote of thanks and expressed gratitude for their sustained involvement.



  
PRINCIPAL,  
Vivekananda College of Engineering  
for Women (Autonomous)  
Tiruchengode (T.N.; Namakkal (E).)  
Kamalnadu - 637,285.

Name of the Member	Designation	Member Role	Signature
Dr.S.Suresh Kumar	Head of the Institution	Chair Person	
Mr.M.Chokkalingam	Administrative Officer, Vivekanandha Educational Institution	Management Representative	-
Dr.P.Kannan	COE/VCEW	Senior Administrative Officers	-
Mr.M.Saravanan	Placement Officer /VCEW		-
Mr.A.Sivakumar	TVS Motor Company, Hosur, Tamilnadu.	Expert from Industry	
Dr.P.Yogesh	Professor, Department of IST, Anna University, Chennai, Tamilnadu.	Member from Other Institution	
Dr.L.Malathi	ASP / CSE	IQAC Coordinator	
Mr.T.Mayilsamy	AP / EEE	Deputy IQAC Coordinator	
Dr.S.Maheswari	ASP / Chemistry	IQAC Members	
Mr.O.Somasundaram	ASP/ Mathematics		
Mr.J.Jayaseelan	ASP/ Physics		
Mr.T.Jayasimha	AP/ ECE		
Mrs.A.Thamaraiselvi	AP/ CSE		
Mr.A.Dyaneswaran	AP/ EEE		
Mrs.M.Madlin Asha	AP/ IT		
Mr.P.Jeyavel Karthik	AP/ BT		
Ms.D.Kaviprabha	Project Manager, TCS,Bangalore	Alumni member	-
Ms.V.Gayathri	II Year B.E -ECE.	Student Members	
Ms.M.Venkatalakshmi	IV Year B.Tech - BT		-

  
IQAC COORDINATOR

COORDINATOR - IQAC,  
VIVEKANANDHA COLLEGE OF  
ENGINEERING FOR WOMEN,

ELAKKAL - 637 205.  
Tiruchengode - 637 205.  
Namakkal (Dt.)



  
IQAC - CHAIRMAN

PRINCIPAL,  
VIVEKANANDHA COLLEGE OF  
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