



# VIVEKANANDHA COLLEGE OF ENGINEERING FOR WOMEN



(AUTONOMOUS)

SPONSORED BY : ANGAMMAL EDUCATIONAL TRUST.

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai,  
Accredited by NAAC & NBA Tier - I (BT, CSE, EEE & IT)

An ISO 9001 - 2008 Certified Institution, Recognized Under Section 2 (f) and 12 (B) of UGC Act, 1956

Sathinaickanpalayam - 637 205, Tiruchengode, Namakkal Dt., Tamil Nadu.

Phone : 04288-234241, FAX : 04288 - 234241. E-mail : principal@vcew.ac.in

VIVEKANANDHA  
EDUCATIONAL INSTITUTIONS

Date: 04.07.2022

To

**Dr.P.Thangavel (Sr),**  
Assistant Professor,  
Department of IT,  
IRTT, Erode.

Dear Sir,

## **Sub: Invitation for IQAC Meeting – Reg.,**

We take an immense pleasure to invite you for the Internal Quality Assurance Cell Meeting (Online Mode) of Vivekanandha College of Engineering for Women scheduled on 05.07.2022.

We hope that you will enlighten us with potential input for regulating the internal quality system of our Institution.

### **Meeting details are as follows:**

Date: 05.07.2022.

Time: 03.00 PM

Google Meet Link: <http://meet.google.com/duv-duxh-oeey>


We look for your valuable presence and inputs towards evolution of quality system.

Thanking you

Yours Sincerely,



  
PRINCIPAL,  
Vivekanandha College of Engineering  
for Women, (Autonomous)  
Tiruchengode (Tk.) Namakkal (Dt.)  
Tamilnadu - 637 205.

  
Dr. KCK. VIJAYAKUMAR, M.E., Ph.D.  
PRINCIPAL,  
VIVEKANANDHA COLLEGE OF  
ENGINEERING FOR WOMEN,  
(Autonomous)  
ELAYAMPALAYAM 637 205,  
Tiruchengode Tk, Namakkal Dt.  
TAMIL NADU.



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**VIVEKANANDHA**  
EDUCATIONAL INSTITUTIONS

**Date: 04.07.2022**

To

**Mr.K.K.Tamilarasan,**  
Manager - HR & Development,  
Sakthi Auto Component Limited,  
Uthukuli (Tk.), Tiruppur.

Dear Sir,

**Sub: Invitation for IQAC Meeting – Reg.,**

We take an immense pleasure to invite you for the Internal Quality Assurance Cell Meeting (Online Mode) of Vivekanandha College of Engineering for Women scheduled on 05.07.2022.

We hope that you will enlighten us with potential input for regulating the internal quality system of our Institution.

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Thanking you

Yours Sincerely,

Or, **KCK. VIJAYAKUMAR, M.E., Ph.D.,**  
PRINCIPAL.

**VIVEKANANDHA COLLEGE OF  
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VIVEKANANDHA  
EDUCATIONAL INSTITUTIONS

Date: 04.07.2022

To

**Ms.Devaki Varatharajan,**  
Alumni, B.E. ECE (2014 - 2018),  
Technology Analyst, Infosys.

Dear Sir,

**Sub: Invitation for IQAC Meeting – Reg.,**

We take an immense pleasure to invite you for the Internal Quality Assurance Cell Meeting (Online Mode) of Vivekanandha College of Engineering for Women scheduled on 05.07.2022.

We hope that you will enlighten us with potential input for regulating the internal quality system of our Institution.

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Yours Sincerely,

**Dr. KCK. VIJAYAKUMAR, M.E., Ph.D.,**  
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**VIVEKANANDHA COLLEGE OF ENGINEERING FOR WOMEN**  
(Autonomous)  
Elayampalayam, Tiruchengode

**INTERNAL QUALITY ASSURANCE CELL**

**EXTERNAL MEETING (ONLINE)**

**AGENDA**

Date: 05.07.2022

Time: 03.00 PM

- Welcome Address : Mr.D.Santhosh Kumar  
Coordinator/IQAC
- Presidential Address : Prof.Dr.S.Kuppuswami  
Executive Director  
Vivekanandha Educational Institutions
- Principal Address : Dr.KCK.Vijayakumar  
Principal
- IQAC Activities : Dr.R.Saravanakumar  
IQAC Incharge
- Suggestions from Expert Members & Alumni : Dr.P.Thangavel (Sr)  
Assistant Professor  
Department of IT  
Government College of Engineering (IRTT), Erode

**Mr.K.K.Tamilarasan**  
Manager - HR & Development  
Sakthi Auto Component Limited,  
Uthukuli (Tk.), Tiruppur

**Ms.Devaki Varatharajan**  
Alumni, B.E. ECE (2014 - 2018)  
Technology Analyst, Infosys, Pune

- Vote of Thanks : Mr.G.Kanagasabapathy  
Deputy Coordinator/IQAC



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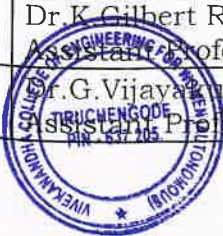
**VIVEKANANDHA COLLEGE OF ENGINEERING FOR WOMEN**  
**(AUTONOMOUS)**  
**Tiruchengode - 637 205**

05.07.2022

The Minutes of IQAC external members meeting of Vivekanandha College of Engineering for Women (Autonomous) held on 05.07.2022 in online mode through Google meet.

The following members were present

S.No.	Name of the Member	Position
1	Dr.KCK.Vijayakumar Principal	Chair Person
2	Prof.Dr.S.Kuppuswami Executive Director Vivekanandha Educational Institutions	Management Representative
3	Mr.M.Chokkalingam Chief Executive Officer Vivekanandha Educational Institutions	
4	Mr.M.Saravanen Placement Director Vivekanandha Educational Institutions	Senior Administrative Officers
5	Dr.P.Kannan COE	
6	Dr.P.Thangavel (Sr) Assistant Professor Department of IT IRTT, Erode	Member from other Institution
7	Mr.K.K.Tamilarasan Manager - HR & Development Sakthi Auto Component Limited, Uthukuli (Tk.), Tiruppur	Expert from Industry
8	Dr.R.Saravanakumar Professor/ECE	IQAC In-Charge
9	Mr.D.Santhoshkumar Assistant Professor/EEE	IQAC Coordinators
10	Mr.G.Kanagasabapathy Assistant Professor/MBA	
11	Mr.M.Ramesh Assistant Professor/CSE	IQAC Members
12	Ms.A.Preethi Assistant Professor/EEE	
13	Mr.T.Manikandan Assistant Professor/ECE	
14	Mr.T.Saravanan Assistant Professor/IT	
15	Dr.K.Gilbert Ross Rex Assistant Professor/BT	
16	Dr.G.Vijayakumar Assistant Professor/Chemistry	



  
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17	Ms.Devaki Varatharajan Alumni, B.E. ECE (2014 - 2018) . Technology Analyst, Infosys	Alumni Member
18	Ms.G.V.Yuvethieka Sri III B.E. CSE	Student Members
19	Ms.S.Harshavarthini III EEE	
20	Ms.J.Madhumitha II B.Tech. IT	
21	Ms.B.Gowshika I M.E. PSE	

### Minutes of the Meeting:

- Mr.D.Santhoshkumar, IQAC Coordinator welcomed all the members for the IQAC meeting.
- Dr.KCK.Vijayakumar, Chairperson and Principal provided a brief background about the Vivekanandha College of Engineering for Women.
- Dr.R.Saravanakumar, IQAC Incharge presented the activities organized by IQAC. He also highlighted the outcome of all activities, which were organized for the benefit of faculty members and students during the academic year 2021-2022. He also discussed about the action taken based on the suggestions provided by the external members in previous meeting.

Expertmembers,

- Reviewed the IQAC activities for the academic year 2020-2021.
- Discussed the current IQAC activities for the academic year 2021-2022
- Considered the upcoming activities and strategic plan for the academic year 2022-2023

### Suggestions given by expert members:








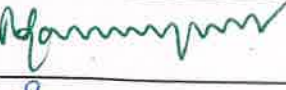








1. Dr.P.Thangavel and Mr.K.K.Tamilarasan, External expert members appreciated the institution for implementing the suggestions provided in the last meeting. Members also encouraged continuing the same best practices.
2. Dr.P.Thangavel (Sr), Assistant Professor, Department of IT Government College of Engineering (IRTT), Erode suggested to implement the 360 degree feedback system in the college. He also insisted to focus on the patents work especially for the design patents.
3. He also suggested faculty members to encourage the students to discover innovative ideas and to improve knowledge in new technologies, which is required by MNCs.
4. He also suggested that faculty members concentrate more on the extension activities and educate moral ethics among the students.
5. He also insisted to encourage students to develop various skills and attitudes towards learning for successful independent study.

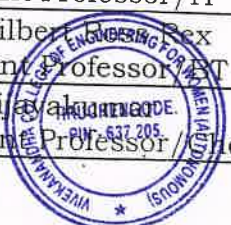


6. Dr.P.Thangavel also suggested teaching learning process should be planned to improve imagining abilities of the students in relation to real time application through mind mapping.
7. The existing faculty members can be undergone to industrial training once in a semester.
8. Mr.K.K.Tamilarasan, Manager - HR & Development, Sakthi Auto Component Limited, Tiruppur, insisted to implement for embracing the famed US Malcolm Baldrige Excellence Framework - Education category for ascertaining the areas where comprehensive growth & sustainability could be planned through the activities. Though it is not applicable for Indian Institutions, our efforts in adopting one such and supported by academic researches especially from the Management studies could help us in garnering funds and positioning the institution better.
9. He also suggested to Work for” - program. Initiatives like "The Modern Think Higher Education Insight Survey” or the "QUEST Survey” which measures the parameters like Teaching Environment, Professional Development Plans, Shared Governance, Senior Leadership, Staff Relations, Collaboration could be mooted as a part of enhancing the people operations as Faculty are the key capital resource in the college.
10. He recommended to come up with programs by setting up summer schools, exchange programs to hone the “Managerial & Organizational Competencies” of Faculty & Staff for better retention, discharge of responsibilities.
11. He encouraged to do activities on the basis of Public - Private Partnership (PPP Model) which could group students with faculty in publications, preliminary research works for applying to funded projects (Which has the potential to increase admissions in Masters / Research departments). As envisaged in NEP 2030, efforts for offering Cross-domain learning opportunities, participation in benchmark events like Hackathons, hosting industry specific problem solving competitions, community support projects and so on could be considered.
12. He insisted for action-oriented development agenda for each department in the college, consolidate it towards rolling out as People Capability Agenda for the college, and shall act as aiding authority in monitoring the execution & progression.
13. Ms.Devaki Varatharajan, Alumni, Technology Analyst, Infosys suggested to motivate the students for publishing more research articles.She also recommended to conduct Impart training program on new technologies for placement.
14. She also proposed to conduct Value added program which is focus on academic and industrial



Finally, the meeting ends up with the vote of thanks given by Mr.G.Kanagasabapathy, IQAC Coordinator.

S.No.	Name of the Member	Position	Signature
1	Dr.KCK.Vijayakumar Principal	Chair Person	
2	Prof.Dr.S.Kuppuswami Executive Director Vivekanandha Educational Institutions	Management Representative	
3	Mr.M.Chokkalingam Chief Executive Officer Vivekanandha Educational Institutions		
4	Mr.M.Saravanan Placement Director Vivekanandha Educational Institutions	Senior Administrative Officers	
5	Dr.P.Kannan COE		
6	Dr.P.Thangavel (Sr) Assistant Professor Department of IT IRTT, Erode	Member from other Institution	
7	Mr.K.K.Tamilarasan Manager - HR & Development Sakthi Auto Component Limited, Uthukuli (Tk.), Tiruppur	Expert from Industry	
8	Dr.R.Saravanakumar Professor/ECE	IQAC In-Charge	
9	Mr.D.Santhoshkumar Assistant Professor/EEE	IQAC Coordinators	
10	Mr.G.Kanagasabapathy Assistant Professor/MBA		
11	Mr.M.Ramesh Assistant Professor/CSE	IQAC Members	
12	Ms.A.Preethi Assistant Professor/EEE		
13	Mr.T.Manikandan Assistant Professor/ECE		
14	Mr.T.Saravanan Assistant Professor/IT		
15	Dr.K.Gilbert Assistant Professor		
16	Dr.G.Vijayakumar Assistant Professor/Chemistry		





17	Ms.Devaki Varatharajan Alumni, B.E. ECE (2014 - 2018) Technology Analyst, Infosys	Alumni Member	<i>V. Devaki</i>
18	Ms.G.V.Yuvethieka Sri III B.E. CSE	Student Members	<i>G.V. Yuvethieka Sri</i>
19	Ms.S.Harshavarthini III EEE		<i>Harshavarthini</i>
20	Ms.J.Madhumitha II B.Tech. IT		<i>Madhumitha</i>
21	Ms.B.Gowshika I M.E. PSE		<i>Gowshika</i>

*Principals*  
6/27/2022

**IQAC Incharge**



*Principals*  
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**VIVEKANANDHA COLLEGE OF ENGINEERING FOR WOMEN**  
**(AUTONOMOUS)**  
**Tiruchengode - 637 205**

20.07.2022

**INTERNAL QUALITY ASSURANCE CELL**

**ACTION TAKEN REPORT**

(IQAC external members meeting held on 05.07.2022)

S.No	Decision	Action taken
1	To implement 360 degree feedback system	Registered in AICTE 360 degree feedback system. Process has been initiated.
2	To publish more Design patent	IQAC and RD cell are initiated IPR and research related activities and it is implemented in all the departments. The activities include <ul style="list-style-type: none"><li>• Webinars/seminars</li><li>• Patents - 6 Design patents granted</li></ul>
3	Innovative ideas and to improve knowledge in new technologies, which is required by MNCs.	<ul style="list-style-type: none"><li>• Certified courses in programming languages are provided to the students through Skill rack technologies.</li><li>• Placement training is provided to all the students as per the requirement and expectations of MNCs through Training and Placement cell.</li><li>• Organized Workshop and Hands on training in recent technologies</li></ul>
4	Faculty members concentrate more on the extension activities and educate moral ethics among the students	<ul style="list-style-type: none"><li>• Faculties are involved and conducted various extension activities such as NSS, YRC &amp; Yoga and club activities like Toast Master club, Green Club, E waste, Renewable Energy Club etc., towards moral ethics among the students.</li></ul>



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5	Teaching learning process should be planned to improve imagining abilities of the students in relation to real time application through mind mapping.	<ul style="list-style-type: none"> <li>• IQAC organized mind mapping seminar to the faculty members and it has been implemented in teaching learning process.</li> </ul>
6	Industrial training once in a semester.	<ul style="list-style-type: none"> <li>• Faculty members have been undergone to the industrial training regularly through the initiation of IQAC to fill the gap between industry and institution.</li> </ul>
7	Cross domain learning opportunities, participation in benchmark events like Hackathons, hosting industry specific problem solving competitions, community support projects and so on could be considered.	<ul style="list-style-type: none"> <li>• We have provided open elective courses in our curriculum.</li> <li>• IQAC insisted the department to submit the year plan every year. It consists Hackathons, Problem solving competitions, community support projects, association activities and club activities etc.,</li> <li>• IQAC conducting My Idea Contest for the students to solve social relevant problems on Engineers day celebration every year.</li> </ul>
8	Value added program which is focus on academic and industry gap.	<ul style="list-style-type: none"> <li>• Value added courses like Data mining, Artificial intelligence, IOT etc., conducted to the students</li> </ul>

*Adg...*  
20/07/2022

**IQAC Incharge**

IQAC In-Charge,

**Vivekanandha College of Engineering  
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Tiruchengode, Namakkal (Dt.) - 637 205.



*[Signature]*  
**PRINCIPAL**

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*[Signature]*  
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**VIVEKANANDHA COLLEGE OF ENGINEERING FOR WOMEN  
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TIRUCHENGODE - 637205.**

IQAC Note: VCEW/IQAC Meeting/2021-2022/02

Date: 07.12.2021

**Circular - IQAC Members Meeting**

The Internal Quality Assurance Cell Internal meeting is scheduled on 09.12.2021 at 4.00 pm in the IQAC. All IQAC members are asked to attend and share their thoughts without fail.

**AGENDA**

1. Academic Activities
2. Academic Audit - Internal and External
3. IQAC meeting - External
4. Feedback
5. Internal Mark Consolidated Statement
6. Activities Plan
7. Any other matters

  
**IQAC INCHARGE**

Copy submitted to the Executive Director for kind information

Copy to:

- The Principal
- All Members of IQAC
- File



  
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**VIVEKANANDHA COLLEGE OF ENGINEERING FOR WOMEN  
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**TIRUCHENGODE - 637 205**

IQAC Note: VCEW/Internal Meeting Minutes/2021-2022/02

**Date: 10.12.2021**

IQAC Incharge conducted IQAC internal meeting with IQAC members on 09.12.2021 at 04.00 PM in IQAC.

**Members present:**

S.No	Name	Designation/Department	Signature
1	Dr.R.Saravanakumar	Accreditation & IQAC Incharge	
2	Mr.D.Santhosh Kumar	IQAC Deputy Coordinator	
3	Mr.M.Ramesh	AP/CSE	
4	Ms.A.Preethi	AP/EEE	
5	Mr.T.Manikandan	AP/ECE	
6	Mr.T.Saravanan	AP/IT	
7	Dr.K.Gilbert Ross Rex	AP/BT	
8	Mr.R.Dhanapal	AP/BME	
9	Mrs.S.Fowjiya	AP/CST	
10	Mrs.T.Karthika	AP/English	

**The following points were discussed & suggested by the IQAC Incharge:**

- IQAC Deputy Coordinator Mr.D.Santhosh kumar welcomed all the members.
- IQAC Incharge Dr.R.Saravanakumar informed the activities conducted during the academic year 2021 - 2022 (Odd Semester) and the activities to be conducted in even semester (2021 - 2022).
- Academic Schedule for Even Semester for the AY 2021 - 2022 UG & PG degree programmes to be prepared.



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- Feedback about faculty for the AY 2021 – 2022 (Odd Semester) should be submitted at the earliest.
- HoDs are informed to submit the NIRF details to IQAC on or before 15.12.2021.
- Internal Academic Audit is planned to conduct in the month of March 2022.
- IQAC members along with internal auditors are asked to ensure that internal marks for both regular & arrear students are entered properly, reviews for project, internship & technical report writing are conducted properly, pre lab, post lab and experiment marks are entered in web portal after the completion of each experiment.
- Faculty members those who are not submitted their course files for audit in time have to submit their course files to IQAC Incharge/Deputy Coordinator at the earliest.
- Faculty members are insisted to follow the schedule for internal mark submission, internal audit, class committee meeting and feedback from students for AY 2020 – 2021.



**IQAC DEPUTY COORDINATOR**



**IQAC INCHARGE**

Copy to:

1. The Principal
2. All the HoDs and IQAC Members for further actions
3. Minutes of Meeting File



  
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IQAC Note: VCEW/IQAC Meeting/2021-2022/01

Date: 23.06.2021

**Circular - IQAC Members Meeting**

The Internal Quality Assurance Cell Internal meeting is scheduled on 24.06.2021 at 3.00 pm in the IQAC. All IQAC members are asked to attend and share their thoughts without fail.

**AGENDA**

1. Academic Activities
2. Academic Audit - Internal and External
3. Faculty Online Course
4. IQAC meeting - External
5. Faculty Induction Programme
6. NBA awareness Programme
7. Monthly Report
8. Feedback
9. Internal Mark Consolidated Statement
10. Workload & Time Table (AY 2021 - 2022)
11. Activities Plan
12. Any other matters

  
**IQAC INCHARGE**

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- All Members of IQAC
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**TIRUCHENGODE – 637 205**

IQAC Note: VCEW/Internal Meeting Minutes/2021-2022/01

**Date: 25.06.2021**

IQAC Incharge conducted IQAC internal meeting with IQAC members on 24.06.2021 at 03.00 PM in IQAC.

**Members present:**

S.No	Name	Designation/Department	Signature
1	Dr.R.Saravanakumar	Accreditation & IQAC Incharge	
2	Mr.D.Santhosh Kumar	IQAC Deputy Coordinator	
3	Mr.M.Ramesh	AP/CSE	
4	Ms.A.Preethi	AP/EEE	
5	Mr.T.Manikandan	AP/ECE	
6	Mr.T.Saravanan	AP/IT	
7	Dr.K.Gilbert Ross Rex	AP/BT	
8	Mr.R.Dhanapal	AP/BME	
9	Mrs.S.Fowjiya	AP/CST	
10	Mrs.T.Karthika	AP/English	

**The following points were discussed & suggested by the IQAC Incharge:**

- IQAC Deputy Coordinator Mr.D.Santhosh kumar welcomed all the members.
- IQAC Coordinator explains the responsibilities of IQAC such as Strategic plan meeting, Preparation of AQAR, conducting Faculty Induction Programme, collection of student feedback, Internal & External Academic Audit, Academic Calendar, Engineers day and Academic Schedule preparation.



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- IQAC Coordinator informed the schedule of IQAC activities for the academic year 2021 – 2022.
- All IQAC members are asked to submit Monthly Report in the stipulated time along with photos and other attachments regularly.
- Workload and Time Table for the AY 2021 – 2022 should be prepared and submit to IQAC on or before 30.06.2021.
- Feedback forms for the AY 2020 – 2021 (Even Semester) should be submitted as soon as possible.
- Department Activity Plan for the AY 2021 – 2022 should be prepared and submit on 02.07.2021.
- Faculty Induction Programme is planned to conduct for the newly joined faculty members in the month of October 2021.
- NBA Awareness Programme is planned to conduct in the month of December 2021.
- Orientation programme for PG I year students is scheduled in November 2021.
- Engineers Day Celebration is scheduled on 15.09.2021.
- Academic Scheduled for Odd Semester for the AY 2021 – 2022 UG & PG degree programmes to be prepared.
- IQAC members are insisted to coordinate with internal auditors during auditing to make sure that course files for all subjects are audited properly.

 25/6/21

**IQAC DEPUTY COORDINATOR**



**IQAC INCHARGE**

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